



Dates to Remember:

- March 31 Deadline for submitting camera-ready papers for final editing. The poster session will **NOT** be published in the conference proceedings.
- May 15 EXTENDED: Deadline for Authors to register. At least one author is required to register &/or confirm attendance.
- June 15 Deadline for early-bird registration prices. June 15, 2010 –
- June 15 Deadline to revise abstract details (eg: new paper title, author(s), abstract description) which will be published in the onsite program booklet.
- July 15 Deadline for pre-registration and cancellation.

Points to Remember:

- Presentations (unless otherwise specified) must be 30 minutes – MAXIMUM; plus 5 minutes for questions.
- All presenters must supply a copy of their presentation in their presenting room **at least 1.5 - 2 hours prior to session start time.**
- **Be sure to bring backup copies of your presentation onsite.**

Special Registration for Authors/Presenters:

All authors at Uranium 2010 must register as delegates. **At least one author/presenter per paper** must be registered. Presenters will be required to pay their registration fees in full by May 15, 2010 (see your registration category for exact prices). Failure to register by May 15, 2010 will result in removal from the proceedings and the technical program. Presenters with multiple submissions need only register once.

The registration fee for authors and presenters is \$800 CDN (tax included) on or before June 30, 2010 and \$950 CDN after June 15, 2010. This price includes admission to all technical sessions, the Sunday opening reception, all coffee breaks, lunch on Monday with reservation priority and the conference banquet ticket for Tuesday if reserved. When registering, authors should select the “Authors” Conference Fee. At least one author/presenter per paper must be registered for the conference. Authors with multiply submissions need only register once.

Accommodations:

VENUE - The conference will take place at the Delta Bessborough & Sheraton Cavaliers Hotels in Saskatoon. Book your hotel early; August is high tourism season in Saskatoon.

Quality of the Technical Program:

The quality of the technical program in any meeting is largely in the hands of the authors, particularly of the presenters. In order to make the best possible use of the time allotted to your paper, the following suggestions are made to assist you in your preparation.

Timing of Presentations

Generally, a 30-minute time period is allocated to each paper. This includes the time required for the introduction of the speaker and questions from the audience. Accordingly, the actual presentation by the speaker should allow 5 minutes at the end for questions. Please plan to limit your presentation to 25~ minutes of presentation time.

What to Concentrate on in your Presentation

It is usually not possible to cover all the material in a paper during a 25-minute oral presentation. Therefore, each speaker should concentrate on the highlights. Experience indicates that ten double-spaced pages of text, each containing about 250 words, and ten slides takes about 25 minutes of presentation time for the average unhurried speaker. It is important, particularly for presenters whose primary language is not English, to time themselves in a trial run of their presentation, and adjust the presentation as needed to ensure a timely completion of the paper at the Conference.

[Download Guidelines for Powerpoint Presentations HERE!](#)

Presenters / Authors are responsible for updating their: paper title(s), abstract(s), and or co-author(s) details. June 15, 2010 is the deadline for final updates. Please go to the website to make changes.

Presenters are required to supply their presentation file in their presenting ROOM **at least 1.5 to 2 HOURS PRIOR TO THE SESSION START TIME**. Conference Staff will be in all technical rooms for the duration of the conference to assist you with this process. Presentation files should be on a CD Rom or USB memory stick. Room names will be published and emailed to all submitting authors at a later date as well as published on the website.

Audio-Visual Equipment:

Computers and LCD projectors will be provided for all sessions. Each computer system will be equipped with Microsoft PowerPoint and Windows Media Player for showing standard presentation images and animation sequences. Presenters must ensure that their computer presentation files are loaded in the presenting ROOM onsite as laptop hook-ups will not be permitted.

*****Presenters are required to supply their presentation file in their **presenting ROOM at least 1.5 to 2 HOURS PRIOR TO THE SESSION START TIME**. Conference Staff will be in **all** technical rooms to assist you with this process; see the exact hours below:

Time table - Hours to submit presentation files:

Mon. August 16, between 12:00 to 17:30

Tue., August 17, between 07:00 to 17:30

Wed., August 18, between 07:00 to 17:30

Presentation files should be on a CD ROM or USB memory stick (no laptop hook-ups will be permitted). **Room names will be published and emailed to all submitting authors at a later date as well as published on the website.**

Biographical Profile of Presenters:

The presenters of each paper are requested to provide a brief (up to 100 words) biographical profile of the presenter. Presenters are asked to submit their bio through the online system or give a copy to their session chairman onsite. The session chair will be in the technical rooms 1.5 to 2 hours prior to the session start time.

All bios submitted online will be given to the chairs directly.

The presenters of each paper are also requested to include their biography notes on the first slide of their presentation for the audience to read during introductions by the session chair. The slide should be brief and in point form.